

LYME CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
Regular Meeting
November 12, 2015
LCS Library – 6:00 PM

Call to Order by, Board of Education President, Gary Nicholson, at 6:00 PM

MEMBERS PRESENT: Gary Nicholson, Deanna Lothrop, Scott Rickett, Brian Peters, Lynn Reichert, Kathy Dyer, and Terry Countryman

ADMINISTRATORS PRESENT: Cammy Morrison, Patricia Gibbons, Sandra Rooney, and Sherri Wilson

ADMINISTRATORS ABSENT: Barry Davis

OTHERS PRESENT: Dina Jareo, Andrea Faris, Laurie Podvin, Terry Perry, Katie Perkins, Michele Bariteau, Sharilynn Hilts, and Micaela Arreola

PRESENTATIONS:

1. Laurie Podvin, Bowers & Company
 - Ms. Podvin reviewed the 2015 Audit Report, focusing on the key findings. She revealed that the District is in good standings and making significant strides toward becoming more fiscally sound.
2. Andrea Faris, Cheerleading Coach
 - Mrs. Gibbons introduced Ms. Faris to the Board and gave an overview of her accomplishments and qualifications. Ms. Faris spoke of her plans for the Cheerleading Team this year.
3. Terry Perry, Grade 3 Teacher
 - Mrs. Perry reviewed the third grade Math curriculum and the use of common core strategies in the classroom. She demonstrated the use of a vertical number line for rounding to the nearest ten in measurement of length, milliliters, and grams.
4. Katie Perkins, Grade 4 Teacher
 - Mrs. Perkins demonstrated the various math strategies used in grade 4 math. She explained that this level of math is becoming more intense; students need to draw on the strategies learned in the earlier grades and apply them to a higher level of problem solving. Grade 4 math includes multiplication and division, fractions, and geometry. Students begin using Reflex Math Software as a learning tool.

CONSENT AGENDA

A motion for approval of the following items as listed under the CONSENT AGENDA is made by Deanna Lothrop, and seconded by Kathy Dyer - Motion is approved 7 – 0.

5. **Approval of Minutes:**
 - October 08, 2015 - Regular Meeting
6. **Approval of Buildings and Grounds requests:**
 - No requests needing Board of Education approval were submitted at this time.
7. **Conferences and Workshops:**
 - Ann Marie Hyde – Art Round Table Discussion – JL BOCES – October 28, 2015 - 8:30 AM - 2:30 PM
 - Alanni Piroli – BOCES Counselor Meeting #2 – JL BOCES – November 4, 2015 – 9:00 AM – 12:00 PM
 - Adrienne Teachout – STANYS – Rochester, NY – November 6-9, 2015
 - Deb Wilkinson – STANYS – Rochester, NY – November 6-9, 2015
 - Alanni Piroli – JLACD Counselor Meeting – Hilton Garden Inn, Watertown, NY – December 4, 2015 -11:30 AM
 - Beth Wagenaar – What Really Matters, Supporting Needs of Struggling Students – Albany, NY - November 12 -13, 2015
 - Michele Bariteau - RAD Music – JL BOCES – November 16, 2015
 - Alanni Piroli – NYS School Counselor Annual Conference – Bolton's Landing, NY – November 20 & 21, 2015
 - Deb Wilkinson – Teacher 2 Teacher – North Country Teacher Center - Plattsburgh, NY – November 20, 2015

8. Financial Reports: October, 2015

- Treasurer's Report, September, 2015
- General Fund Supplemental Warrant #8
- General Fund Warrant #9
- School Lunch Fund Warrant #5
- Federal Fund Warrant #7
- Audit Report 2014-15, Bowers & Company, Laurie Podvin
- 2015-16 Tax Collector's Report
- School Business Report

REGULAR AGENDA

Other Discussion and Action

1. Public Comments:

- Mikaela Arrelo, in regard to: Informed the Board of the upcoming Basketball Tournament the Class of 2016 is planning to host as a fundraiser

2. Ongoing Agenda Items:

- Hardwire telephone system – Mrs. Morrison reported that she has contacted Charlie Mount from Creg Systems to install a separate outside telephone emergency line. It will be located in the Superintendent's office and will have a red wall mount to distinguish it as an emergency line.
- Policy updates – Mrs. Morrison reported that she is interested in having the MORIC work on the District policy updates, rather than Erie One BOCES. While it may be slightly more expensive, she feels it is a much more reliable and accurate means of keeping the policies current.

3. Board Information:

- Field Trip – Juniors and Seniors, Ms. Piroli – Syracuse University and ESF College Visit – October 29, 2015
- Field Trip – Gr. Pre-K – 5 and Marching Band, Classroom Teachers – Annual Halloween Parade – October 30, 2015
- Field Trip – Choral and Band Students, Ms. Bariteau - Fall Bi-County Rehearsal – Watertown High - November 3, 2015
- Field Trip – Gr. 5, Mrs. Ditch – Lyme Free Library – November 6, 2015
- Field Trip - Choral and Band Students, Ms. Bariteau - Fall Bi-County Concert – LaFargeville CSD - November 7, 2015
- ~~Field Trip – Select Chorus, Mrs. Timmerman – Evening of Giving – Salmon Run Mall – November 15, 2015 - Canceled~~
- Field Trip – Gr. 2, Mrs. McClusky and Mrs. Tedford – Victorian Christmas – Sackets Harbor – December 10, 2015
- Kindergarten Class – Thanksgiving Luncheon – Lyme Central Cafeteria – November 24, 2015
- Grade 8 – Holiday Wreath Sale – November 3-16, 2015
- Class of 2016 – Can Drive Fundraiser – November 8-9, 2015
- Hip Hop Dance – Lyme Youth Committee, Jennifer Sosa – November 15, 2015 - April 24, 2016
- Field Trip – Juniors and Seniors, Ms. Piroli – Utica College and SUNY Poly College Visit – November 12, 2015

4. Board Discussion / Action –

BE IT RESOLVED, that the Board of Education takes action to approve the Application for Corrected Tax Roll for the Year 2015. Veronica Mitchell, reduction of taxes from \$768.39 to \$662.37

Motion for approval by Brian Peters, seconded by Lynn Reichert, with motion approved 7 – 0.

5. Board Discussion / Action –

BE IT RESOLVED, that the Board of Education takes action to approve the disposal of surplus property items as listed:

- 14 - Non- working TVs
- 4 - Non-working VCRs

- 1 - Push Mower with bad motor
- 5 - Old classroom doors
- 14 - 8ft wood folding tables
- 6 - 6ft wood folding tables
- 1 – Older model, broken printer

Motion for approval by Kathy Dyer, seconded by Terry Countryman, with motion approved 7 - 0.

6. **Board Discussion / Action –**

BE IT RESOLVED, that the Board of Education takes action to approve the CSE/CPSE Recommendations.

Motion for approval by Kathy Dyer, seconded by Deanna Lothrop, with motion approved 7 - 0.

7. **Board Discussion / Action –**

BE IT RESOLVED, that the Board of Education takes action to approve the Resolution authorizing the issuance of \$103, 810 serial bonds of the Lyme Central School District, Jefferson County, NY, for the purchase of one 65 passenger school bus.

WHEREAS, at the Annual Election and Vote of the qualified voters of the Lyme Central School District, County of Jefferson, State of New York, held on May 19, 2015, a proposition was duly adopted authorizing the Board of Education to purchase one 65 passenger school bus for the School District, at a maximum estimated cost of \$103,810 and providing for the levy of a tax therefor to be collected in annual installments with School District obligations to be issued in anticipation thereof; and

WHEREAS, it is now desired to authorize such purpose and to provide the financing therefor;

BE IT RESOLVED, by the Board of Education of the Lyme Central School District, County of Jefferson, State of New York, as follows:

SECTION 1. The specific object or purpose for which obligations of the School District will be issued pursuant to this resolution is to finance the cost of purchasing one 65 passenger school bus, and such purchase is hereby authorized.

SECTION 2. The maximum estimated cost of such of object or purpose is \$103,810. The plan for financing the purchase thereof is by the issuance of a maximum of \$103,810 serial bonds of the School District, which bonds are hereby authorized to be issued pursuant to the provisions of the Local Finance Law. Such bonds are to be payable from amounts which shall annually be levied on all taxable real property in the School District and the faith and credit of the Lyme Central School District, County of Jefferson, State of New York, are hereby pledged for the payment of said bonds and of the interest thereon.

SECTION 3. The period of probable usefulness of such object or purpose is hereby determined to be five years and it is further determined that subdivision 29 of paragraph a of section 11.00 of the Local Finance Law applies thereto, and that the maturity of the obligations to be issued pursuant to this resolution will not exceed five years.

SECTION 4. The power to authorize the issuance of, to sell and to renew bond anticipation notes in anticipation of the issuance and sale of the serial bonds authorized by this resolution is hereby delegated to the President of the Board of Education, the chief fiscal officer. Such notes shall be of such terms, form and contents, and shall be sold in such manner, as may be prescribed by said President, consistent with the provisions of the Local Finance Law.

SECTION 5. All other matters except as provided herein relating to the serial bonds authorized by this resolution, including without limitation the date, denominations, maturities and interest payment dates, within the limitations set by this resolution, the manner of execution of such serial bonds, and the consolidation with other

issues, shall be determined by the President of the Board of Education. The President may also determine to issue and sell such bonds at private sale as a single statutory installment bond pursuant to local finance law section 62.10. Such bonds shall contain substantially the recital of validity clause provided for in Section 52.00 of the Local Finance Law, and shall otherwise be in such form and contain such recitals, in addition to those required by Section 51.00 of the Local Finance Law, as such President determines, consistent with the provisions of the Local Finance Law.

SECTION 6. The validity of such bonds and bond anticipation notes may be contested only if:

- (1) Such obligations are authorized for an object or purpose for which the School District is not authorized to expend money, or
- (2) The provisions of law which should be complied with at the date of publication of this resolution or summary thereof, are not substantially complied with,

and an action, suit or proceeding contesting such validity is commenced within twenty days after such publication, or

- (3) Such obligations are authorized in violation of the provisions of the constitution.

SECTION 7. The Board of Education hereby declares its official intent in accordance with Treasury Regulation Section 1.150-2 to reimburse expenditures made in connection with the Purchase from the District's General Fund with the proceeds of the bonds or notes described herein, the maximum principal amount of such expenditures not to exceed \$103,810.

SECTION 8. A summary of this resolution, which takes effect immediately, shall be published in the Watertown Daily Times, a newspaper having general circulation in the School District, which is hereby designated as the official newspaper of the School District for the purpose of such publication, together with a notice by the School District Clerk substantially in the form provided in section 81.00 of the Local Finance Law.

The question of the adoption of the foregoing resolution was moved by Brian Peters, seconded by Scott Rickett and duly put to a vote on roll call (requiring a two-thirds (2/3) majority of the Board), which resulted as follows:

Brian Peters	Yes
Scott Rickett	Yes
Lynn Reichert	Yes
Deanna Lothrop	Yes
Kathy Dyer	Yes
Terry Countryman	Yes
Gary Nicholson	Yes

This resolution was thereupon declared adopted.

Sherri L. Wilson
School District Clerk

ADMINISTRATIVE REPORTS

- Principal Report
- Director of Pupil Services Report
- Superintendent Report
- Transportation Report
- School Health Services Report – September 2015

CORRESPONDENCE AND COMMUNICATIONS

- 8. Correspondence Log
- 9. Calendar of Events, November 2015

RECOMMENDATIONS AND ACTION

- 10. Board Action - Personnel Changes as listed:
 A motion for approval of the following PERSONNEL CHANGES with effective dates as listed under RECOMMENDATIONS AND ACTION is made by Deanna Lothrop, and seconded by Kathy Dyer.
 Motion is approved 7 - 0.

(A) Retirements: None at this time

(B) Resignations as listed: None at this time

(C) Appointments as listed:

Name	Position	Annual Salary / Rate of Pay	Probationary Tenure Track Appointment (if applicable)	Effective Date
Julie Mignosa	Substitute Teacher	\$70.00 per day	N/A	November 13, 2015
Andrea Faris	Substitute Teacher	\$70.00 per day	N/A	November 13, 2015
Dawn Grant	Substitute Aide	\$65.00 per day/ \$8.75 per hour	N/A	November 13, 2015
Maureen Herzog	Substitute School Nurse	\$85.00 per day	N/A	November 13, 2015

(D) PAID Coaching Appointments as listed: None at this time

Volunteer Assistant Coaching Appointments

Name	Winter 2015 Sports	Coaching Certification
James Morrow	Girls' Mod. Basketball, JV Boys' Basketball	Temporary Coaching License 1 st renewal, Basketball Gr.7-12
Troy Wilson	Varsity Girls' Basketball	Temporary Coaching License, Basketball Gr.7-12

Coaches possess the following [as mandated by NYSED]:

- Teaching Certificate: Child Abuse / School Violence / DASA / First Aid / CPR / Concussion Workshop / Fingerprint Clearance *
- Temporary Coaching License 2nd-4th Renewal: Child Abuse / School Violence / DASA / First Aid / CPR / Concussion Workshop / Philosophies & Principals / Theories and Techniques [sport specific] / Health Sciences / Fingerprint Clearance ****

- 11. Board Action - Upon the recommendation of the Superintendent of Schools – WHEREAS, on behalf of the Lyme Central School District, two sets of the following prospective employees' fingerprints for employment have been submitted to SED, along with the signed Consent Form, and a request for conditional clearance. The following employees have received FINAL CLEARANCE from SED:

- **Julie Mignosa- Substitute Teacher**
- **Andrea Faris – Substitutue Teacher**
- **Dawn Grant – Substitute Aide**
- **Maureen Herzog – Substitute School Nurse**
- **James Morrow – Assistant Coach for Modified Girls' Basketball and JV Boys' Basketball**
- **Troy Wilson –Varsity Girls' Basketball Assistant Coach**

Motion for approval by Deanna Lothrop, seconded by Brian Peters, with motion approved 7-0.

ITEMS FOR NEXT MEETING *December 10, 2015 – 6:00 PM – Library*

12. Update on purchase of school sander, possibly purchase through state contract
13. Policy review

EXECUTIVE SESSION:

Motion was made by Kathy Dyer, seconded by Brian Peters, to enter into executive session to discuss the performance history of one particular individual with motion approved 7 – 0. Time entered, 7:45 PM.

RETURN to REGULAR MEETING:

Motion was made by Scott Rickett, seconded by Kathy Dyer, to reconvene to the regular meeting with motion approved 7 - 0. Time returned, 8:03 PM.

Motion for Adjournment: There being no further business or discussion, a motion is requested to adjourn the regular meeting.

Motion for approval by Kathy Dyer, seconded by Lynn Reichert, with motion approved 7 - 0.
Time: 8:04 PM.

Respectfully submitted:

Sherri Wilson - District Clerk

- Supporting documents may be found in supplemental file dated, November 12, 2015
- All minutes are unofficial until approved by the Board of Education